

Personal Care Agreement

Personal Care Agreements are formal contracts that can be established when care needs to be provided for a loved one. These contracts can be used whether the caregiver is a family member or not. They can establish what is expected of the caregiver and of the family. It will outline what compensation (if any) the caregiver will receive, keep in mind the amount of compensation provided should align with what would typically be provided in your area for the services provided. Because the Personal Care Agreement can be used to avoid family conflicts it should be discussed with everyone involved (directly or indirectly) before it is drafted and signed.

Be sure that the Personal Care Agreement includes:

- Date Care Begins
- Who the care is being provided to and by whom
- Detailed Description of Services
- How often service will be provided (example “no less than 20 hours a week” “up to 80 hours a month”)
- How much and when the caregiver will be compensated (i.e. weekly, monthly)
- How long the agreement is in effect
- Location where services will be provided
- A state that the terms of the agreement can be modified by mutual agreement (in writing) of the parties involved
- Signatures of the parties and date agreement was signed